



TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: November 8, 2016
MEETING DATE: November 14, 2016

SUBMITTING DEPARTMENT: Town Clerk
DEPARTMENT DIRECTOR: Roxanne DeVries Robinson
PRESENTER: Sandy Birdyshaw, Town Clerk

SUBJECT: Board of Examiners Reappointments

STATEMENT/PURPOSE

Pursuant to the Contractor Licensing Ordinance and Municipal Code 15.36.010, the Mayor and Council appoint members to the Board of Examiners (BOE).

BACKGROUND/ALTERNATIVES

The Town's Municipal Code provides the following rules the Board of Examiners:

- A. Town of Jackson Board of Examiners shall be created, consisting of five (5) to nine (9) members, including a chairperson, to be appointed by the Town Council. The Board shall serve at the pleasure of the Town Council and members shall be volunteer, non-paid positions. Upon the affirmative vote of a majority of the Town Council, members may be removed from the Board. Members of the Board of Examiners shall consist of tradespeople from the trades that are being regulated or others who have knowledge of such issues as may be taken under consideration by the Board of Examiners. At least one member shall be from the public at large. The Building Official or designee shall be an ex-officio member of the Board.

Additionally, the Board of Examiner's bylaws require that members be residents of Teton County, Wyoming.

The BOE had 7 members until 2016. Earlier this year Ben Haas passed away and his seat was not filled. In July, both Brad Barker and David Meyers' term expired without reappointment, mainly due to being dropped during a transition in staffing.

In May 2016, Brad Barker and David Meyers indicated to the Town Building Official that they were interested in continuing to serve on the BOE for another term. Since then, we have learned that Brad Barker will be relocating to Tennessee in January 2017, which will leave another vacant seat.

Vacant Seat (held by Ben Haas, *deceased January 2016*)

Brad Barker through July 2016 – interested in continuing, leaving in January 2017

David Meyers through July 2016 – interested in continuing

Damon Wilson, through July 2017

Dan Butcher through July 2017

Michael Mielke through July 2017

Gregory Buchko, through July 2017

In May 2016, staff did advertise for letters of interest for in the local paper and on the Town's website. No letters of interest were received aside from the 2 current members indicating a willingness to continue.

The Town Council has many options to proceed regarding this 5 to 9 member board:

1. Reappoint Brad Barker and David Meyers to 2-year terms effective August 1, 2016 and expiring July 2018, which would seat 6 members, and direct staff to advertise for letters of interest in order to fill 1 vacant seat.
2. Reappoint Brad Barker and David Meyers to 2-year terms effective August 1, 2016 and expiring July 2018, which would seat 6 members, and direct staff to advertise for letters of interest in order to fill the 1 vacant seat and Brad Barker's upcoming vacancy.
3. Reappoint David Meyers to a 2-year term effective August 1, 2016 and expiring July 2018 which would seat 5 members, and direct staff to advertise for letters of interest in order to fill 2 vacant seats.
4. Leave the 3 positions vacant and direct staff to advertise for letters of interest in order to fill 3 vacant seats.
5. Consider reducing the number of seated board members from 7 to 5.
6. As the Council wishes.

ATTACHMENTS

None

FISCAL IMPACT

N/A

STAFF IMPACT

Minimal

LEGAL REVIEW

N/A

RECOMMENDATION

Staff recommends Option #2, to reappoint Brad Barker and David Meyers to 2-year terms effective August 1, 2016 and expiring July 2018, which would seat 6 members, and direct staff to advertise for letters of interest in order to fill the 1 vacant seat and Brad Barker's upcoming vacancy.

SUGGESTED MOTION

I move to reappoint Brad Barker and David Meyers to two-year terms on the Board of Examiners, effective August 1, 2016 and expiring July 2018, which would seat 6 members and direct staff to advertise for letters of interest in order to fill the 1 vacant seat and Brad Barker's upcoming vacancy.