

MEMORANDUM

TO: Mayor and Town Council
FR: Bob McLaurin, Town Manager
DT: October 3, 2016
RE: Town Manager's Report

2017 Rodeo Dates

The 2017 Rodeo dates are attached to the Town Manager's report. They are on the agenda for Council consideration at the October 17, 2016 Town Council meeting along with the rodeo report and some proposed changes to the concession agreement. Pursuant to the Concession Agreement, the Town Council has until October 31 to approve the dates. The Rodeo Report and proposed changes to the concession agreement are on the agenda for discussion on October 17 as well.

Special Events

The following special events were recently approved at the staff level: Light the Town Pink, Jackson Hole High School Team Roping, annual PTO Pumpkin Sale, Parks and Recreation annual Turkey Trot, Yoga Gives Back charity fundraiser, Mountain West Team Roping, Western Design Conference parking, Sirens Media B-Roll filming, ASPIRE fun run, and Food Paradise B-Roll filming. These events either do not reach thresholds to trigger Town Council approval or they are reoccurring event requests without any changes. All applications have been distributed to all departments and no concerns were raised.

Snow King Event Center Mezzanine Conference Room & Kitchen Remodel Status

The Snow King conference room & kitchen remodel project was reduced in scope and re-advertised in the Casper Star Tribune and the JH News & Guide. One bid was received on Friday, Sept. 23rd, for \$767,980.00 from Big-D Signature Construction. CMI Group, Hoyt/CTA Architects, the Town and Big-D are currently trying to value engineer the project down to the Council approved \$650,000 number.

Townhome Master Lease for START Bus Driver Housing

Last year, the Town struggled to fill the winter driving schedule for START Bus and meet the needs of the schedule without reducing service. Because we were desperate for drivers, we hired and trained Public Works employees, Police Officers and Parks and Rec employees to work in their off hours and paid guaranteed overtime rates for those providing assistance. Even with this assistance, it was extremely difficult to fill the schedule.

Because of these difficulties, we have raised the minimum wage for bus drivers to \$18.00/hour and we are prioritizing housing for drivers. We have reserved two of our 3-bedroom homes for shared housing for drivers and we have also entered into a master lease for a 3 bedroom Buffalo Head Townhome that is assigned 3 parking spaces. One of our homes is currently being rented by 2 drivers and the third bedroom is being utilized by a Public Works Street Operator. These two bedrooms, along with the remaining 3 bedrooms in the home and combined with the 3 bedrooms in the Townhome provide 8 bedrooms of shared housing for START Bus drivers. We have other employees needing housing, but have not made these homes available to those other employees in an effort to target drivers needed for START for the winter season. Should we still be short of drivers this winter season, we may need to utilize other departmental employees again and we may need to consider other options in FY2018 to secure a core group of drivers such as converting 8-9 seasonal drivers to full time/full benefitted drivers, increasing the wage further, or securing more housing for drivers.

Adult Entertainment Businesses

The Town of Jackson imposed a one-hundred eighty (180) day temporary moratorium on the submission, acceptance or consideration of adult entertainment business or sexually oriented business applications or licenses for operations within the Town on December 7, 2015. Throughout April of 2016 the Town held meetings regarding new regulations for these businesses and for where they may operate, which resulted from Staff research work through the beginning of 2016. Public comment was taken at these meetings and Council asked Staff to address the specific concerns raised by the public and to research further general issues raised by the public. Town Staff has been following up as directed and has spoken with individual community members, researched further constitutional issues regarding adult entertainment businesses, and further investigated locations within Town where these businesses may operate. The item will be placed on the November 21, 2016 workshop agenda for further Council discussion.

Proposed RODEO Schedule 2017

MAY/JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						27 RODEO
28	29	30	31 RODEO	1	2	3 RODEO
4	5	6	7 RODEO	8	9	10 RODEO
11	12	13	14 RODEO	15	16	17 RODEO
18	19	20	21 RODEO	22	23	24 RODEO World Series
25	26	27	28 RODEO	29	30	

JULY

						1 RODEO
2	3	4 RODEO	5 RODEO	6	7 RODEO	8 RODEO
9	10	11	12 RODEO	13	14 RODEO	15 RODEO
16	17	18	19 RODEO	20	21 RODEO	22 RODEO English Horse show no slack
23	24	25	26 ???FAIR???	27	28	29
30	31					

AUGUST/SEPTEMBER

		1	2 RODEO	3	4 RODEO	5 RODEO
6	7	8	9 RODEO	10	11 RODEO	12 RODEO
13	14	15	16 RODEO	17	18 RODEO	19 RODEO
20	21	22	23 RODEO	24	25 RODEO	26 RODEO
27	28	29	30 RODEO	31	1 RODEO	2 RODEO