



# TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

**PREPARATION DATE:** October 25, 2016  
**MEETING DATE:** November 7<sup>th</sup>, 2016

**SUBMITTING DEPARTMENT:** Public Works  
**DEPARTMENT DIRECTOR:** Larry Pardee  
**PRESENTER:** Larry Pardee

**SUBJECT:** To award Bid #17-09 for the purchase of one new Community Service Officer Pickup Truck.

## STATEMENT/PURPOSE

The purpose of this item is to accept and award Bid #17-09 for the purchase of one Community Service Officer Pickup Truck on behalf of the Jackson Police Department.

## BACKGROUND/ALTERNATIVES

The Public Works Department annually prepares and submits the Town’s vehicle and equipment replacement list for Town Council review and approval during budget season in May and June. The Public Works Department sent out advertisements for bids which ran for three weeks both locally and regionally, and we received only 1 bid proposal on Thursday, October 13<sup>th</sup>, 2016 at 3:00 PM.

## ALIGNMENT WITH COUNCIL’S STRATEGIC INTENT

Town Council Strategic Objective: “Environmental Stewardship” one of the key strategies is purchasing more fuel efficient fleet vehicles for all departments.

- Support more energy efficient vehicles including the use of plug-in hybrids – The Police Department has been replacing their larger vehicles with smaller and fuel efficient vehicles. They are replacing 2004 Chevy extended cab pickup with a 5.3L gas engine which gets 10.8 MPG with a new 2017 Chevy Colorado pickup 3.6L gas engine which gets 21 MPG, please see the Table vehicle efficiency comparisons:

Year	Type of Vehicle	Capital Costs	City MPG	% More Efficient (+/-)	Average Annual Miles	Estimated Annual/Gal. Used	Estimated Annual/Gal. Saved	Annual \$ per/gal	Estimated Annual \$ Savings	7yr. Life Cycle Costs*	Annual Tons/CO2 Saved
2004	Chevy Extended Cab Pickup	\$25,816	10.6	0.00%	6,550	618	0	\$1,853.77		\$43,258	4.54
2017	Chevy Colorado Pickup	\$24,998	21	49.52%	6,550	312	306	\$935.71	\$918.06	\$38,651	2.29

## ATTACHMENTS

N/A

## FISCAL IMPACT

The only bid is listed below, for your information, in our current FY17 budget we budgeted \$38,000 for the replacement vehicle.

<u>Vendor</u>	<u>Vehicle type</u>	<u>Cost</u>	<u>Trade-in value</u>	<u>Net Purchase cost</u>
1) Teton Motors	Chevy Colorado	\$31,848.00	- \$6,850.00	\$24,998.00

The complete cost of the Community Service Officer pickup truck, including specialized equipment and labor:

Chevy Colorado	\$ 24,998.00
Specialized Equip	\$ 6,020.00
<u>Labor to install</u>	<u>\$ 7,050.00</u>
Estimated Total:	\$ 38,068.00

### STAFF IMPACT

One mechanic estimated 69-hrs of service and 10-hrs on tear down of the Chevy Extended Cab Pickup for a total of 79-hrs of service per vehicle.

### LEGAL REVIEW

Town attorney review is required before final transaction to purchase new vehicle.

### RECOMMENDATION

Staff recommends Town Council accept and approve Bid #17-09 for the purchase of one Community Service Officer 2017 Chevy Colorado and award to Teton Motors in the amount of \$24,998.00.

### SUGGESTED MOTION

I move to accept and approve Bid #17-09 for the purchase of one Community Service Officer, 2017 Chevy Colorado Pickup Truck and award to Teton Motors in the amount of \$24,998.00.

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### Synopsis for PowerPoint (120 words max):

#### Purpose:

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#### Background:

The Public Works Department annually prepares and submits the Town's vehicle and equipment replacement list for Town Council review and approval during budget season in May and June.

#### Fiscal Impacts:

The complete cost of the Chevy Colorado, including specialized equipment and labor: \$38,068.00.