

## TOWN COUNCIL PROCEEDINGS

SEPTEMBER 19, 2016

JACKSON, WYOMING

The Jackson Town Council met in workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:00 P.M. Upon roll call the following were found to be present:

MAYOR: Sara Flitner

COUNCIL: Hailey Morton Levinson, Bob Lenz, and Jim Stanford. Don Frank joined at 3:10 P.M.

STAFF: Bob McLaurin, Audrey Cohen-Davis, Lea Colasuonno, Roxanne Robinson, Larry Pardee, Jeremy Parker, Johnny Zeim, Kelly Thompson, Tyler Sinclair, Tyler Valentine, Paul Anthony, Steve Haines, Kathy Clay, Steve Ashworth, April Norton, and Sandy Birdyshaw

**Accessory Residential Unit Discussion.** A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to continue this item to the 6:00 p.m. meeting. Mayor Flitner called for the vote. The vote showed all in favor. The motion carried.

**Westview Townhomes Infrastructure Discussion.** Larry Pardee, Public Works Director and Jeremy Parker, Assistant Engineer made staff comment on a proposed development of twenty townhome units at 1255 West Highway 22, including a proposed connection to the Town's infrastructure. The point of connection to the Town's existing potable water system was approximately 335 linear feet and 655 linear feet to the gravity sewer system point of connection.

A motion was made by Hailey Morton Levinson and seconded by Bob Lenz to direct staff to bring back an analysis including specifics of the deed restrictions, an accurate number of deed restrictions, and accurate costs of water and sewer connections that would be applied to this application and the Hidden Hollow application. Mayor Flitner called for the vote. The vote showed all in favor. The motion carried.

**Hidden Hollow Infrastructure Discussion.** Larry Pardee, Public Works Director and Josh Frappart, Associate Engineer made staff comment on a proposed development of 168-unit workforce housing project to be located on the 10 acre parcel previously owned by the Forest Service. New water and sewer utilities, including a lift station would be installed on the property that would connect to existing Town systems. The applicant requests that the Town assume ownership of the utilities once they are installed.

Zane Powell representing Hidden Hollow made comment on the sewer system. Public comment was given by Eric Grove.

Bob McLaurin suggested that staff bring back information on how the Capital Improvement Plan would change and to have a definitive understanding with the developer on what the consideration to the Town would be in exchange for the expenditure.

No motion was made on this item.

**Recommendations for Town Funds to Address Housing.** April Norton, Housing Director, presented options for the Town to invest in housing which included Hidden Hollow, Redmond and Hall, to issue a RFP to build restricted housing, invest in a preservation fund, to create a feebate program to purchase deed restrictions on homes currently occupied, or to make allocations toward current housing projects.

No motion was made on this item.

**Building and Fire Code Updates.** Tyler Sinclair, Steve Haines, and Kathy Clay made staff comment on the 2015 International Building, Existing Building, Fire, Wildland Urban Interface, Residential, Mechanical, Plumbing, Fuel Gas and Energy Codes. Staff recommended adoption of the 2015 editions of these codes with exception of the 2015 Energy Code, and to amend the Contractor Licensing Ordinance to define the testing and certification requirements for Automatic Fire Sprinkler System Installers and Designers.

A motion was made by Jim Stanford and seconded by Bob Lenz to direct staff to prepare Ordinances that provide for the adoption as currently amended or as directed by Council of the 2015 International Building, Fire, Wildland Urban Interface, Mechanical, Plumbing, Fuel Gas Codes and Residential Code minus energy provisions and to provide for a grace period until January 1, 2017 wherein either the 2012 or 2015 International Codes as amended may be accepted for construction permit review and issuance. Mayor Flitner called for the vote. The vote showed all in favor. The motion carried.

A second motion was made by Jim Stanford and seconded by Don Frank to direct staff to prepare Ordinances to amend the Contractor Licensing Program so as to specify testing and certification requirements for automatic fire sprinkler system installers and designers. Mayor Flitner called for the vote. The vote showed all in favor. The motion carried.

**Set Next Workshop Agenda.** There was a general consensus on agenda items for the October workshop to include 2017 Solar Eclipse Planning and Town Zoning Update Schedule. Jim Stanford requested that the Historic Preservation Board be added to a workshop.

A motion was made by Hailey Morton Levinson and seconded by Don Frank to adjourn the meeting to executive session to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price in accordance with Wyoming Statute 16-4-405(a)(vii). Mayor Flitner called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 4:40 P.M.

TOWN OF JACKSON

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Sara Flitner, Mayor

ATTEST:

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Sandra P. Birdyshaw, Town Clerk

minutes: spb  
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