



**Application Submittal Checklist for a
PLANNED UNIT DEVELOPMENT (PUD)**

**Planning & Building Department
Planning Division**

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | fax: (307) 734-3563
Jackson, WY 83001 | www.townofjackson.com

APPLICABILITY. *This checklist should be used when submitting an application for a **Planned Unit Development (PUD)**. The purpose of the PUD process is to publicly review the proposed master plan and certificate of standards to ensure that they enhance the implementation of the desired future character for the land of the proposal beyond what could be achieved by base zoning.*

When is a Planned Unit Development application required?

A PUD application is required when proposing establishment of a new planned unit development or amendment of an existing PUD. The PUD application should be submitted concurrently with the initial physical development permit application required for the proposal.

Do I need a Pre-Application Conference first?

A Pre-Application Conference is required prior to submittal.

FINDINGS FOR APPROVAL. *The application shall include a narrative statement addressing each of the applicable Findings for Approval, found in **Section 8.7.3, Planned Unit Development (PUD)**.*

The advisability of amending the Official Zoning Map to include a PUD classification is a matter committed to the legislative discretion of the Town Council and is not controlled by any one factor. In deciding to adopt or deny a proposed PUD the Town Council shall consider:

1. The extent to which the PUD enhances the implementation of the desired future character for the land of the proposal beyond what could be achieved by base zoning.
2. The findings for the applicable PUD option found in Article 4, Special Purpose Zones.
3. The applicable findings for the amendment of an existing PUD or other special project found in 8.2.13.D
4. The findings of Section 8.7.1, LDR Text Amendment; and
5. The findings of Section 8.7.2, Zoning Map Amendment..

GENERAL INFORMATION.

_____ **Response to Pre-Application Conference Summary Checklist.** During the pre-application conference, you will be provided with a summary and checklist of applicable LDR standards and requirements that must be addressed for a sufficient application.